



Swansea Council

Division of Responsibilities for Repairs and Maintenance in Voluntary Aided Schools

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KEY

- G** – Governors’ expenditure eligible for grant aid.
- NGA** – Governors’ expenditure *not* eligible for grant aid.
- LEA** – Local education authority liability.
- G/LEA** – Grant aided for external repairs, LEA responsible for internal repairs.

	Items for Determination	Projects following approval of statutory proposals; and/or initial provision; and/or ‘named’ projects.	Projects following transfer to new site <i>without</i> statutory proposals.	Repair and maintenance projects.
1	SCHOOL BUILDINGS			
1.1	Foundations (below top of ground floor slab)			
	Ducts and duct covers (internal)	G	G	LEA
	Foundations to external walls, dpc.s	G	G	G
	Foundations to internal walls, dpc.s	G	G	LEA
	Ground floors, floor slabs, hardcore filling	G	G	LEA
	Retaining walls and dpc.s (supporting the buildings)	G	G	G
	Waterproof membranes to floor slabs	G	G	LEA
1.2	External Walls			

	Access ramps and steps to external doorways	G	G	G
	Bin screens (other than to kitchens)	G	G	G
	Chimney stacks (above roof level), flashings	G	G	G
	Copings	G	G	G
	Damp proof rendering applied externally	G	G	G
	External walls, dpc.s cavity trays, cavity ties	G	G	G
	Graffiti/moss removal	G	G	LEA
	Insulation (cavity)	G	G	G
	Liquid Propane gas and oil tank enclosures	G	G	G
	Pointing	G	G	G
	Rainwater pipes and soil stacks (external)	G	G	G
	Rainwater pipes and soil stacks (internal)	G	G	LEA
1.3	External Windows and Doors			
	Bolts, door closures, panic bolts - internal	G	G	LEA
	Double glazing	G	G	G
	Draught proofing to windows and doors	G	G	G
	Emergency exit and fire escape doors	G	G	G
	Glass upgrading and safety film	G	G	G
	Linings, beads and casement stays – internal	G	G	LEA
	Locks, bolts, floor springs, etc	G	G	G
	Roller shutters to windows, external doors	G	G	G
	Secondary Glazing	G	G	LEA
	Sills and lintels	G	G	G
	Window guards, steel sheet coverings to doors	G	G	G
	Windows and doors (external)	G	G	G
	Window winding gear - internal	G	G	LEA
1.4	Internal Walls, Partitions and Doors			
	Brick, block, studded, chimney breasts and flues	G	G	LEA
	Damp proof rendering applied internally	G	G	LEA
	Fire screens, glazed partitions, internal windows	G	G	LEA

	Glass upgrading and safety film	G	G	LEA
	Internal doors, floor springs, door closures, locks, bolts, etc	G	G	LEA
	Sliding/folding screens	G	G	LEA
	Steel sheet coverings to doors (secure stores)	G	G	LEA
	WC Lavatory, toilets, partitions/cubicles	G	G	LEA
1.5	Roofs			
	Covered links, verandahs, porches, etc	G	G	G
	Covered play areas (part of School Buildings)	G	G	G
	Deck and beams, rafters, trussed rafters, purlins	G	G	G
	Eaves, fascias, soffit boarding, gutters	G	G	G
	Insulation (at roof level)	G	G	G
	Lightning conductors	G	G	G
	Rainwater pipes – fixed internally	G	G	LEA
	Rainwater pipes outlets set in flat roofs	G	G	G
	Reflective paint, white stone chippings (ie on roofs)	G	G	G
	Roof edge protection and anti-scaling devices	G	G	G
	Rooflights, tank housings	G	G	G
	Roofs – (coverings, bargeboards, flashings)	G	G	G
	Snow and gutter boards	G	G	G
	Trusses (not trussed rafters)	G	G	LEA
	Ventilation equipment (above roof level)	G	G	G
1.6	Floors and Staircases - & see Foundations (1.1)			
	Fire escapes – external – not enclosed	G	G	G
	Staircases, handrails and balustrades	G	G	LEA
	Suspended floors and sleeper walls	G	G	LEA
1.7	Suspended Ceilings			
	Fire Stops	G	G	LEA
	Insulation	G	G	LEA

	Structure	G	G	LEA
1.8	Internal Finishes – Floors and Stairs			
	Carpets stuck down on sub-floors	G	G	LEA
	Door mats, loose and fitted carpets	LEA	LEA	LEA
	Matwells, nosings	G	G	LEA
	Wood strip, wood block, vinyl, linoleum, tiled grano	G	G	LEA
1.9	Internal Finishes – Walls			
	Boarded	G	G	LEA
	Brick Pointing	G	G	LEA
	Plastered, dry lined	G	G	LEA
	Skirtings, chair and dado rails	G	G	LEA
	Tiled, including splashbacks to sinks	G	G	LEA
1.10	Internal Finishes – Ceilings			
	Hardwood or softwood boarded	G	G	LEA
	Plaster	G	G	LEA
	Suspended (grid system)	G	G	LEA
	Upgrading for fire rating	G	G	LEA
1.11	Electrical Installations			
	Cabling for computer networking	LEA	LEA	LEA
	Class change systems	G	LEA	LEA
	Display lighting, shades etc	G	LEA	LEA
	Drama and stage lighting (for school purposes only)	LEA	LEA	LEA
	Electric current protection, RCD units	G	G	LEA
	Emergency Lighting	G	G	LEA
	External lighting fixed to external walls	G	G	G
	Extractor fans, in external wall, in, or on roof	G	G	G

	Extractor fans, internal	G	G	LEA
	Fire alarms, smoke detectors	G	G	LEA
	Hand driers, hygiene equipment	G	LEA	LEA
	Internal lighting, light fittings (not shades)	G	G	LEA
	Mains distribution from meter	G	G	LEA
	Portable fans	LEA	LEA	LEA
	Power points and sockets including low voltage	G	G	LEA
	Power sockets on wall benches and computer worktops	G	LEA	LEA
	Public address and sound amplification systems	LEA	LEA	LEA
	Radio/TV Aerials cabling and sockets	LEA	LEA	LEA
	Telephone extensions and equipment	LEA	LEA	LEA
	Telephone installation and first socket	G	G	LEA
	Trunking for telephones, computer networks, etc	G	LEA	LEA
	Ventilation ducting for dust and fume extraction	G	G	LEA
	Water heaters (non-teaching purposes)	G	LEA	LEA
	Water heaters (teaching purposes)	G	LEA	LEA
	Wiring connections to teaching equipment	LEA	LEA	LEA
1.12	Heating Systems			
	Boiler plant, wiring, controls	G	G	LEA
	Chimney stacks and flues – external	G	G	G
	Chimney stacks and flues – internal	G	G	LEA
	Fixed electric or gas heaters	G	G	LEA
	LP gas and oil tanks	G	G	LEA
	Pipework distribution, vales	G	G	LEA
	Radiators, convectors	G	G	LEA
	Thermostatic valves	G	G	LEA
1.13	Furniture and Fittings			
	Blackboards (roller type) and retractable projection screens	LEA	LEA	LEA
	Blackboards, whiteboards and projection screens – wall mounted	G	LEA	LEA
	Changing room benches, kit lockers, coat hooks	G	G	LEA

Cloakroom fittings ie lockers, coat hooks, etc	G	G	LEA
Cloakroom security gates	G	G	LEA
Curtain rails and curtains	LEA	LEA	LEA
Display boards and display shelving	G	LEA	LEA
Fire extinguishers, blankets etc	LEA	LEA	LEA
Fixed fume cupboards and extract flues	G	G	LEA
Fixed library shelving	G	LEA	LEA
Fixed seating to reception areas, common rooms etc	G	LEA	LEA
Fixed stages	G	G	LEA
Fixed storage cupboards and general shelving	G	G	LEA
Fixed wall benches, including services and wastes therein, in laboratories, craft rooms, etc (gas, electricity, water)	G	LEA	LEA
Free-standing benches, including services therein in laboratories, craft rooms etc	LEA	LEA	LEA
Freestanding library shelving	LEA	LEA	LEA
Hand driers, wall mirrors	G	LEA	LEA
Hose reels	G	G	LEA
Kilns	G	LEA	LEA
Lockers for pupils belongings ie books etc	LEA	LEA	LEA
Name boards, and signs (free-standing – external)	G	LEA	LEA
Notice boards, name boards and signs (exterior attached to external walls)	G	G	G
Notice boards, name boards and signs (internal)	G	LEA	LEA
PE/Gym equipment	LEA	LEA	LEA
Pelmets	G	LEA	LEA
Portable fume cupboards	LEA	LEA	LEA
Portable stages, platforms	LEA	LEA	LEA
Reception hatch/counter	G	G	LEA
Retractable seating to lecture rooms, sports halls etc	G	LEA	LEA
Shower curtains	LEA	LEA	LEA
Solar film and sun blinds	LEA	LEA	LEA
Stage curtains and drapes (for school purposes only)	LEA	LEA	LEA
Statues, memorials, commemorative plaques	NGA	NGA	NGA
Toilet roll holders, hygiene equipment	G	LEA	LEA
Wall safes	G	LEA	LEA

1.14	Sanitary Ware & Sinks (including connections to services, waste pipes to main soil stacks)			
	Cleaning/caretaker's sinks	G	LEA	LEA
	Drinking fountains (external) fixed to school buildings	G	G	G
	Incinerators	G	LEA	LEA
	Laboratory and classroom sinks (teaching)	G	LEA	LEA
	Sink in room used for medical inspections	LEA	LEA	LEA
	Staffroom sink units (tea/coffee making)	G	LEA	LEA
	Toilets, urinals, basins, showers, drinking fountains	G	G	LEA
1.15	Plumbing and Gas Services - & see Section 1.14			
	Gas connections to teaching equipment	LEA	LEA	LEA
	Hot and cold water and gas services to convenient points for connections to sanitary ware and equipment	G	G	LEA
	Mixer valves (cloakrooms/showers only)	G	G	LEA
	Rainwater outlets in flat roofs	G	G	G
	Soil stacks and rainwater pipes – external	G	G	G
	Soil stacks and rainwater pipes - internal	G	G	LEA
	Water and gas connections, and waste pipes to main soil stack, for sinks and wall benches	G	LEA	LEA
	Water sprinkler system (ie fire)	G	G	LEA
	Water storage tanks and calorifiers	G	G	LEA
1.16	Decorations			
	External painting	G	G	G
	Internal painting, sprayed finishes to toilets, etc	G	G	LEA
	Murals, painted insignia, and other art work,	NGA	NGA	NGA
	Wallpapering or other applied finishes	LEA	LEA	LEA
1.17	Drainage (from School Buildings) - & see 4.4			

	Manholes and inspection covers – external	G	G	G
	Manholes and inspection covers – internal	G	G	LEA
	Underground pipes – external	G	G	G
	Underground pipes - internal	G	G	LEA
1.18	Incoming services to Point of Entry into School Buildings			
	Electric	G	G	G
	Gas	G	G	G
	Water	G	G	G
1.19	Mobile Classrooms	G	G	G/LEA
2.0	School Buildings: Non-Statutory			
2.1	Swimming Pool – Governors provided	NGA	NGA	NGA*
	Swimming Pool – LEA provided	LEA	LEA	LEA
2.2	Youth Club – Governors provided	NGA	NGA	NGA
	Youth Club – LEA provided	LEA	LEA	LEA
2.3	Chapel, Parish Kitchen, Stores, etc	NGA	NGA	NGA
2.4	Parents’ Room	NGA	NGA	G/LEA
2.5	Garage (for school mini bus)	NGA	NGA	NGA
2.6	Garage (used for teaching purposes)	G	G	G/LEA
3.0	Other Buildings			
3.1	School Meals Kitchen School meal kitchen, including drains therefrom to junction with other drains, kitchen yard and bin screens, servery and storage for dining furniture	LEA	LEA	LEA
3.2	Dining Hall Dining Hall (not also used for teaching)	LEA	LEA	LEA

3.3	Medical Inspection Room Medical inspection room/facilities	LEA	LEA	LEA
3.4	Caretaker's House Caretaker's house or flat including drains therefrom to junction with other drains	LEA	LEA	LEA
3.3	Outside Games and Groundsman's Stores Outside games and groundsman's stores	LEA	LEA	LEA
4.0	School Sites			
4.1	Land Purchase	G	LEA	-
4.2	Site Preparation			
	Culverts, field drains, silt chambers, etc to take ground or surface water	G	LEA	LEA
	Demolition and site clearance (Non-School Building eg air raid shelter)	G	LEA	-
	Demolition and site clearance (Part of School Buildings)	G	LEA	-
	Draining and filling ditched, ponds, etc	G	LEA	-
	Ducting etc, for extraction of underground deposits of radon/methane gas, etc	G	LEA	LEA
	Reinstatement of site after demolition	G	LEA	-
	Removal of contaminated fill (building area)	G	G	-
	Removal of contaminated fill (site works)	G	LEA	-
	Removal of non-contaminated fill peat (building area)	G	G	-
	Removal of non-contaminated fill, peat (siteworks)	G	LEA	-
	Tree felling, pruning and surgery	G	LEA	LEA
4.3	Site Development			
	Access road, paths and paved areas, retaining wall thereto	G	LEA	LEA
	Boundary Walls, perimeter fencing and gates and retaining walls thereto	G	LEA	LEA
	Bus parking and turning areas, fencing and gates	G	LEA	LEA
	Car parking, retaining walls thereto	G	LEA	LEA
	Covered play areas (not part of School Buildings)	G	LEA	LEA
	Electric main cable, meter to inside of School Buildings	G	G	G
	Fire Hydrants	G	LEA	LEA

	Free-standing/fixed safety railings	G	LEA	LEA
	Gas main, meter, and main to inside of School Buildings	G	G	G
	Kitchen access roads	LEA	LEA	LEA
	Kitchen yards, bin areas, screen walls	LEA	LEA	LEA
	Nursery play area fencing and gates	G	LEA	LEA
	Painting of fencing, gates, railings, etc	G	LEA	LEA
	Playground and play court fencing (School Site only)	G	LEA	LEA
	Playground and play court makings for games	LEA	LEA	LEA
	Playgrounds, play courts, retaining walls thereto	G	LEA	LEA
	Pointing to boundary walls, retaining walls, etc	G	LEA	LEA
	Steps and ramps to access buildings	G	G	G
	Steps and ramps within site	G	LEA	LEA
	Trees, shrubs and plants	G	LEA	LEA
	Turfing and grass seeding	G	LEA	LEA
	Underground ducts and duct covers – for services between School Buildings	G	G	G
	Underground ducts – services within ducts between School Buildings	G	G	LEA
	Water main to inside of School Buildings	G	G	G
4.4	Site Fitments			
	Cycle shed, racks and blocks	G	G	G
	Free-standing drinking foundations	G	LEA	LEA
	Free-standing flag poles	NGA	NGA	LEA
	Free-standing lighting standards	G	LEA	LEA
	Free-standing school name board and directional signing	G	LEA	LEA
	Greenhouses for teaching purposes	G	G	G
	Rubbish bins	G	LEA	LEA
	Sculptures, fountains and other site features	NGA	NGA	NGA
4.5	Drains			
	Drains from 'Other Buildings' (eg School Kitchen) to point of connections with other drains	LEA	LEA	LEA
	Drains from School Buildings (including manholes and interception chambers)	G	G	G

	Ground and surface water pumps and chambers	G	LEA	LEA
	Land drainage and culverts	G	LEA	LEA
	Sewage pumps and pump chambers	G	G	G
	Sewage treatment plant	G	G	G
	Storm water drains from roads, paths, playgrounds, to point of connection with other drains	G	LEA	LEA
4.6	Outside of School Sites			
	Access road	G	LEA	LEA
	Bus lay-by and turning areas	G	LEA	LEA
	Electrical sub-stations	G	G	G
	Gas and electricity connection charges	G	G	G
	Pavement crossings	G	LEA	LEA
	Sewage connections	G	G	G
	Street works	G	LEA	LEA
5.0	Security Measures			
	Security gates and grills to entrances, exits – attached to School Buildings	G	G	G
	Security locks (external windows and doors)	G	G	G
	Security locks (internal windows and doors)	G	G	LEA
	Burglar alarms and panic buttons	G	G	LEA
	Entry Phones	G	G	LEA
	Security lighting fixed to external walls	G	G	G
	Video surveillance system	G	G	LEA
	Security fencing (around school buildings not site)	G	G	LEA
	Security lighting – free-standing	G	G	LEA
6.0	Habitat Areas			
	Drainage	G	LEA	LEA
	Fencing	G	LEA	LEA
	Land purchase	G	LEA	-

	Paths and paved areas	G	LEA	LEA
	Planting	G	LEA	LEA
	Preparation	G	LEA	-
	Water supply	G	LEA	LEA
7.0	Playing Fields			
	Court fencing, netting, etc	LEA	LEA	LEA
	Electric lighting standards	LEA	LEA	LEA
	Games equipment and groundsman's stores	LEA	LEA	LEA
	Hard porous pitches, tennis courts	LEA	LEA	LEA
	Land purchase	LEA	LEA	-
	Pavilion, changing rooms and toilets	LEA	LEA	LEA
	Perimeter fencing and gates	LEA	LEA	LEA
	Preparation	LEA	LEA	-
8.0	Sundries			
	Air conditioning	G	G	LEA
	Anti-vandal paint to exterior of school Buildings	G	G	G
	Archaeological 'digs'	G	LEA	-
	Asbestos removal	G	G	LEA
	Barrier free access ramps, lifts etc, - internal	G	G	LEA
	Barrier free access ramps within School Site	G	LEA	LEA
	Barrier free toilet	G	G	G/LEA
	Bell/clock towers	NGA	NGA	NGA*
	Clearing graffiti and moss from the School Buildings	G	G	LEA
	Conversion of 'Other Buildings' (eg kitchen to teaching accommodation)	G	G	G/LEA
	Disabled access ramps, lifts, etc – internal	G	G	LEA
	Disabled access ramps within School Site	G	LEA	LEA
	Disabled toilet	G	G	G/LEA
	Door safety devices	G	G	LEA
	Dry rot irrigation treatment to external walls	G	G	-
	Dry rot irrigation treatment to internal walls	G	G	-

Fireplaces, stoves	G	G	LEA
Flagpoles attached to the buildings	NGA	NGA	NGA*
Induction loop (ie for hearing impaired persons)	G	G	LEA
Lifts, stair lifts and hoists	G	G	LEA
Painted white lines for the partially sighted	G	G	LEA
Rodding drains	LEA	LEA	LEA
Rodent and insect infestation measures	G	LEA	LEA
Roof playground – finish and fencing	G	LEA	LEA
Sound proofing	G	G	LEA
Spraying for beetle, woodworm infestation	G	G	LEA
Staff smoking areas	G	G	G/LEA
Stained glass windows	NGA	NGA	NGA*
Teachers' houses	NGA	NGA	NGA*
Weather vane	NGA	NGA	NGA*
NGA* would be classed as G if the item was part of the original school.			